

**Life Quest
Job Description**

Job Title: Speech Language Pathologist
Department: Early Intervention Program
Reports To: Early Intervention Program Manager
Type: Sub-contractor

Definition as defined by 7.30.8.12 (o) New Mexico Administrative Code:

Speech and language pathology services: Those services as designated in the IFSP which include identification of children with communicative or oral-motor disorders and delays in development of communication skills, including the diagnosis and appraisal of specific disorders and delays in those skills; provision of services for the habilitation or rehabilitation of children with communicative or oral-motor disorder and delays in development of communication skills; and provision of services for the habilitation, rehabilitation, or prevention of communicative or oral-motor disorders and delays in development of communication skills.

SUMMARY:

The Life Quest Speech Language Pathologist serves as a member of our Early Intervention interdisciplinary team serving children birth to three and their families through the New Mexico Family Infant Toddler (FIT) Program. Life Quest's Early Intervention services are family driven and are provided in the child's natural environment. Our team members work together on improving lives through a family friendly early intervention service plan.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Evaluates clients seeking treatment, plans initial treatment, and interprets goals and treatment plan to parents and makes recommendations for further developmental assessments as needed;
Assesses referred population and plans programs in the area of motor skills and development;
Participates as a member of interdisciplinary interagency evaluation team, interprets assessments results and determine eligibility for services;
Conducts intervention sessions in center, home or community settings; and conducts parent and other caretaker training in related speech language pathology skills.
Maintains regular contact with physicians and specialists providing therapy prescriptions; consults regularly with other professional staff;
Prepares evaluations and progress reports at six month intervals, maintains client records;
Attends and leads in-service training sessions for internal staff and other professional agencies;
Participates in staff meetings, interagency meetings and activities as assigned;
Participates in interdisciplinary interagency team to develop Individualized Family Services Plan (IFSP)
Implements IFPS for enrolled families, determines frequency and intensity to services based on physicians recommendation, child development status and family priorities;
Assists with services coordination and assures utilization of other Community Services;
Maintains clinical and administrative records.
Plans and implements treatment programs relating to speech language pathology.
Conducts speech language pathology sessions in group and home visit settings for infants and toddlers with developmental disabilities.

SUPERVISORY RESPONSIBILITIES:

Life Quest, Inc., Job Description: Speech Language Pathologist

Supervision may be exercised over subordinate personnel and/or students.

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of the philosophy, objectives, practices and techniques of speech language pathology and treatment as related to infants/toddlers with mild to severe developmental disabilities; thorough knowledge of intervention, screening, and evaluation techniques; general knowledge of Early Intervention practices; ability to conduct interviews and effectively work with and train parents in speech language pathology techniques for their children; ability to communicate ideas clearly and concisely, both orally and in writing; ability to establish and maintain effective working relationships with personnel, clients, their families and professionals; ability to prepare and maintain proper records and reports.

QUALIFICATIONS:

EDUCATION AND/OR EXPERIENCE:

Graduate of an approved program of speech language pathology, culminating in the receipt of a Master's or Doctoral Degree. Two years' experience as a licensed speech language pathologist at the clinical level preferred.

LANGUAGE SKILLS:

Ability to read, analyze and interpret common scientific and technical journals, financial reports, and legal documents. Ability to effectively present information in one-on-one situations, small group situations and large group situations to clients, families, other employees, and outside agencies. Ability to write reports, memos and correspondence, as needed.

MATHEMATICAL SKILLS:

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY:

The ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to define problems, collect data, establish facts and draw valid conclusions. Ability to apply critical thinking skills to analyze client budgets.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid New Mexico license as a Speech Language Pathologist. Driver's License, First Aid/CPR, Defensive Driving, and attendance and successful completion of any required Early Intervention Program/Family Infant Toddler Program trainings. Employment at Life Quest, Inc., is contingent upon the candidate passing a finger print national criminal record check

OTHER REQUIREMENTS:

Must have reliable transportation and full insurance coverage.

PHYSICAL DEMANDS:

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The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee s regularly required to sit. The employee frequently is required to walk. The employee is occasionally required to stand. The employee must occasionally lift and/or move up to 50 pounds.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential function.

Speech language pathology services will be provided in such diverse settings as family homes, family day care homes, day care centers, hospitals, schools, out-patient clinics or other community agencies or community settings.

The noise level in the work environment is usually moderate.

IT IS THE GOAL OF LIFE QUEST TO PROVIDE A SAFE ENVIRONMENT FOR ITS CLIENTS AND EMPLOYEES. LIFE QUEST EMPLOYEES ARE EXPECTED TO ADHERE TO THE SAFETY POLICIES AND PROCEDURES DEVELOPED BY THE AGENCY.